



**Letter of Authority**

(Please fill out this form electronically and print out to sign)

Date:

**To whom it may concern,**

I, \_\_\_\_\_ [Student's Name], DOB: \_\_\_/\_\_\_/\_\_\_\_\_,  
Passport No: \_\_\_\_\_, was a student enrolled in Australian Tertiary Institute (RTO  
Code: 45365 | CRICOS Provider Code: 03691K | ABN: 44 614 089 324) with student ID:  
\_\_\_\_\_/ Enrolment Application ID: \_\_\_\_\_.

Due to ----- visa refusal ----- withdrawal ----- release ----- other (please specify), I  
would like to ask for a refund of my course fee. I hereby give full authorisation to the following  
account to receive the refund on my behalf.

Account Name:	Account Number:
Bank Account Holder Address:	
Account Number:	BSB:
Bank Name:	
Bank Address:	
Student's Name:	Student Signature (must be handwritten)

Thank you very much.