



# Application of Enrolment

## How to Complete this Form:

Please write clearly in black ink using CAPITAL LETTERS in English.

Include one set of supporting documents with this application including certified English translation copies where required.

All supporting documents for this application must be certified as true copies of general.

**Note:** Information contained in this document is utilized in accordance with the Australian Tertiary Institute Privacy Policy

1. Personal Details <i>(Please choose by placing an X in the boxes that apply to you)</i>					
Title:	<input type="checkbox"/> Mr	<input type="checkbox"/> Mrs	<input type="checkbox"/> Ms	<input type="checkbox"/> Miss	<input type="checkbox"/> Other:
Gender:	<input type="checkbox"/> Male	<input type="checkbox"/> Female	<input type="checkbox"/> Other	Date of Birth:	/ /
Surname:					
Given Names:					
Nationality:					
2. Contact Details					
A. Address (Home Country)					
Address:					
	Post Code:				
Phone:		Email:			
B. Address (Australia)					
Address:					
Suburb:					
State:		Postcode:			
Phone (Home):		Phone (Work):			
Mobile:		Email:			
C. Guardian Details (Not Applicable ATI does not enrol students under 18 years of age)					
3. Correspondence Address					
Correspondence to	<input type="checkbox"/> Home Country	<input type="checkbox"/> Australia	<input type="checkbox"/> Agent Address (Part 6 D)		
4. Passport Details					
Passport Status:	<input type="checkbox"/> Issued	<input type="checkbox"/> Pending			
Passport Issued By:					
Passport Number:					
Passport Expiry Date:					
A certified true copy of your original documents must be provided as part of your application					
Verified By (Print Name):					
Date:					
Signed:					



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5. VISA Details			
VISA Type (If held)			
<input type="checkbox"/> Student	<input type="checkbox"/> Visitor	<input type="checkbox"/> Working	<input type="checkbox"/> Bridging
VISA Status:	<input type="checkbox"/> Issued	<input type="checkbox"/> Pending	
VISA Number:			
VISA Expiry Date:			
Are you in Australia now?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
If you do not currently hold a valid VISA, please complete the following:			
Location of Lodgement:	Country		City
Date of Intended Application:			
<b>A certified true copy of your original documents must be provided as part of your application</b>			
6. Education Agent/Marketing			
How did you hear about Australian Tertiary Institute?			
<input type="checkbox"/> Agent <input type="checkbox"/> Exhibition <input type="checkbox"/> Events <input type="checkbox"/> Newspapers/Magazines	<input type="checkbox"/> Google Search <input type="checkbox"/> Government Websites <input type="checkbox"/> Instagram/LinkedIn/Google+ <input type="checkbox"/> Facebook	<input type="checkbox"/> Radio <input type="checkbox"/> Travel agents <input type="checkbox"/> Friends <input type="checkbox"/> Relatives	
A. Education Agent Details (If applying through an agent)			
Agent Company Name			
Agent Name			
Address:			
Phone:		Agent's Stamp	
Mobile:			
Email:			
7. Overseas Student Health Cover			
OSHC Arranged	<input type="checkbox"/> If yes complete (Part A)	<input type="checkbox"/> If no complete (Part B)	
Part A – Insurer Details			
Name of Insurer:			
Member Number:			
Date of Expiry:			



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Part B - Australian Tertiary Institute to arrange					
Cover Type – Single:	<input type="checkbox"/> 6 Months	<input type="checkbox"/> 12 Months	<input type="checkbox"/> 18 Months	<input type="checkbox"/> 24 Months	<input type="checkbox"/> 30 Months
Cover Type – Couple:	<input type="checkbox"/> 6 Months	<input type="checkbox"/> 12 Months	<input type="checkbox"/> 18 Months	<input type="checkbox"/> 24 Months	<input type="checkbox"/> 30 Months
Cover Type – Family:	<input type="checkbox"/> 6 Months	<input type="checkbox"/> 12 Months	<input type="checkbox"/> 18 Months	<input type="checkbox"/> 24 Months	<input type="checkbox"/> 30 Months
<p>1. The Australian Government requires all persons entering Australia on a Student Visa to have Overseas Student Health Cover (OSHC).</p> <p>2. The length of your OSHC MUST cover the total length of your course(s)</p>					

### 8. English Language Proficiency *(Please choose by placing an X in the boxes that apply to you)*

Assessment Type	Score	Date Achieved	Assessment Type	Score	Date Achieved
<input type="checkbox"/> IELTS			<input type="checkbox"/> ELICOS		
<input type="checkbox"/> TOEFL			<input type="checkbox"/> PTE		
<input type="checkbox"/> Other (Specify):	Assessment Type:		Score:	Date Achieved:	
Not Required. English is my first language:			<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Do you need any additional support?			<input type="checkbox"/> Yes	<input type="checkbox"/> No	
If Yes, specify:					

### 9. Disability Status *(Please choose by placing an X in the boxes that apply to you)*

Do you suffer from any physical/mental disability that may affect your participation in the course?		
<input type="checkbox"/> Yes <input type="checkbox"/> No – Go to Question 9		
Disability, Impairment or Long-Term Condition		
<input type="checkbox"/> Hearing/Deafness	<input type="checkbox"/> Learning	<input type="checkbox"/> Vision
<input type="checkbox"/> Physical	<input type="checkbox"/> Mental Illness	<input type="checkbox"/> Medical Condition
<input type="checkbox"/> Intellectual	<input type="checkbox"/> Acquired Brain Impairment	<input type="checkbox"/> Not Specified
Other (Please specify):		



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### 10. Qualification Selection *(Please choose by placing an X in the boxes that apply to you)*

Term (Intake): Month \_\_\_\_\_ / Year \_\_\_\_\_

Select	Course Code	Course Title	Duration	Tuition Fee (AUD \$)	Material Fee (AUD \$)
<input type="checkbox"/>	BSB40120	Certificate IV in Business	52 weeks	9,000.00	250.00
<input type="checkbox"/>	BSB50120	Diploma of Business	52 weeks	13,000.00	550.00
<input type="checkbox"/>	BSB60420	Advanced Diploma of Leadership and Management	52 weeks	13,000.00	550.00
<input type="checkbox"/>	ICT60220	Advanced Diploma of Information Technology (Telecommunications Network Engineering)	104 weeks	26,000.00	200.00
<input type="checkbox"/>	BSB80120	Graduate Diploma of Management (Learning)	104 weeks	26,000.00	1,600.00
<input type="checkbox"/>	SIT40521	Certificate IV in Kitchen Management	78 weeks	16,500.00	1,850.00
<input type="checkbox"/>	SIT60322	Advanced Diploma of Hospitality Management	104 weeks	30,000.00	2,000.00
<input type="checkbox"/>	SIT50422	Diploma of Hospitality Management (After Completing SIT40521)	26 Weeks	6,000.00	500.00
<input type="checkbox"/>	SIT60322	Advanced Diploma of Hospitality Management (After completing SIT40521 & SIT50422)	26 Weeks	6,000.00	500.00

*Note: Material fee includes course books and uniforms (SIT40521 and SIT60322-104Weeks). Application fee AUD\$ 250.00, OSHC (for overseas students only) are not included in the above fees).*

### 11. Recognition of Prior Learning / Credit Application

Would you like to make an application for RPL / Credit?

Yes

No

*Note: You can download an RPL / Credit Application Kit by visiting our website: [www.atiaus.edu.au](http://www.atiaus.edu.au)*



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12. Education Details		
What is the last School / College / University that you attended?		
What is your highest level of education COMPLETED?		
13. Accommodation Requirements		
Do you require Australian Tertiary Institute to arrange accommodation?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
What type of accommodation arrangements would you like?	<input type="checkbox"/> Shared	<input type="checkbox"/> Private
Do you require Australian Tertiary Institute to arrange for Airport pickup: This service is AUD\$ 150.00 additional fee	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Any other additional information:		
I have checked and attached all relevant documents:		
<input type="checkbox"/> Completed all sections of this application	<input type="checkbox"/> Certified copies of documents to be assessed for RPL, if required	
<input type="checkbox"/> Certified true copy of your VISA	<input type="checkbox"/> Release letter from current institution, if studied less than 6 months	
<input type="checkbox"/> Certified true copy of your Passport	<input type="checkbox"/> Completed the payment details	
<input type="checkbox"/> Certified true copy of Year 12 education or equivalent	<input type="checkbox"/> Certified translated documents, if not in English	
<input type="checkbox"/> Certified true copy of your English proficiency	<input type="checkbox"/> Certified true copies of relevant documentation	
<input type="checkbox"/> Evidence of Overseas Student Health Cover	<input type="checkbox"/> Read and signed the declaration	

